

**GOSHEN TOWNSHIP
P. O. BOX 143
SHAWVILLE, PA 16873
814-765-0146**

SOCIAL HALL RENTAL AGREEMENT

NAME _____ PHONE _____ EMAIL _____

ADDRESS _____ RENTAL DATE _____

USE OF THE GOSHE TOWNSHIP SOCIAL HALL LOCATED AT 116 KNOBS RD.,
CLEARFIELD, PA IS SUBJECT TO THE FOLLOWING CONDITIONS:

1. I/WE will be responsible for any and all damage to the building and grounds. I/WE agree that I/WE shall be liable for injuries or damage to any person or property which occur and agree not to hold Goshen Township liable for any claims.
2. I/WE agree that I/WE shall be responsible for the behavior of those present. The activity and behavior of those present shall be orderly at all times. In the event of disorderly conduct during the use of the building resulting in the appearance of the State Police, this agreement shall terminate immediately and the premises will be vacated at once.
3. I/WE shall be responsible when liquor is served and further agree that I/WE shall be responsible for any actions of an intoxicated individual. NO ONE under the age of twenty-one (21) shall consume alcoholic beverages. I/WE agree not to hold Goshen Township liable for any actions or claims due to liquor being served at the said function.
4. A security deposit is required to secure the rental. It will be returned by mail at the end of the month, if the building and grounds are left in satisfactory conditions. I/WE agree to give thirty (30) days notice of cancellation or Goshen Township shall retain the deposit.

Please check the rental desired;

- | | |
|--|-------------------|
| <input type="checkbox"/> \$100.00 – 5 hour rental includes set-up and clean-up | Amount Paid _____ |
| <input type="checkbox"/> \$25.00/additional hour #of hours _____ | Amount Paid _____ |
| <input type="checkbox"/> \$50.00 – Security Deposit | Amount Paid _____ |
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| <input type="checkbox"/> \$250.00 – Weekend Rental Begins Friday 5:00pm Ends Sunday 9:00am | Amount Paid _____ |
| <input type="checkbox"/> \$150.00 – Security Deposit | Amount Paid _____ |
| | Total Paid _____ |
| | Amount Due _____ |

BY SIGNING THIS FORM I/WE AGREE TO THE ABOVE CONDITIONS AS STATED.

_____ DATE _____

Signature/Signatures

Goshen Township Official _____ DATE _____

GOSHEN TOWNSHIP SOCIAL HALL RENTAL CHECKLIST

THE HALL MUST BE LEFT IN THE STATE THAT IT WAS FOUND.

NO TAPE IS TO BE USED ON WALLS OR CEILING-PLEASE USE REDITAK.

NOTHING MAYBE SUSPENDED FROM CEILING WITHOUT PROPER HOOKS. HOOKS ARE ON THE KITCHEN CORK BOARD.

DO NOT USE THE HALL'S SUPPLY OF PAPER PRODUCTS. THIS INCLUDES PAPER TOWELS, TABLE PAPER, PLATES & CUPS. YOU MUST PROVIDE YOUR OWN.

- Kitchen counters & stove must be wiped clean. (Cleaning supplies are located under the sink)
- All tables must be wiped clean and returned to their original positions when you entered the Hall. Diagram is hanging in kitchen
- Floor must be swept clean of any debris and spills must be cleaned up.
- Please pick-up any debris on the bathroom floors and remove the trash.
- All garbage must be removed and placed in dumpster. Please close the dumpster lid.
- In the winter the heat must be set back to 50 degrees, during the summer the A/C must be set no lower than 68 and must return to 72 degrees when exiting the building. There are 2 thermostats. One located in the kitchen and the other located to the left of the kitchen doorway in the social room.
- At the end of your event and your checklist is completed please call _____ for a township official to come collect the key and inspect. If the township official does not feel that the hall is satisfactory you must either re-clean or your deposit will be retained for a cleaning service.